

PAC Minutes

April 7, 2025



McMillan
Elementary School

Attendees:

President: Paula Hamilton

Vice President: Braylee de Blieck

Secretary: Shawn Davids

Fraser Liaison: Stephanie Pankratz

Treasurer: Caitlyn Wilson

Fundraising Coordinator: Cora Giles

Fun Fair Coordinator: Stephanie Pankratz

Hot Lunch Coordinator: Natasha MacLeay

Principal: Christine Jordan

Vice Principal: Suzi McClelland

Other Attendees: Amanda DesLauriers, Cathy Quinton, Allison Danre, Dave Elliot

Meeting Called to order: 6:01pm

Approval – minutes reviewed and approved by Caitlyn first; seconded by Braylee

Principal's Report – Christine Jordan and Suzi McLelland

- Upcoming Dates
 - Vaisakhi Assembly April 16th in afternoon
 - Class Photos are May 6th
 - Polling Station on April 28th (will pose some issues but nothing that can't be managed)
 - Ready Set Learn (incoming Kindergarten students) – April 30th 3pm – 4pm
 - If you know any kids entering K, make sure they have registered
 - Art Starts (Resilient Rhythm) – May 14th at 9:00am
 - Active Travel (we got the grant) – start in May and is a year-long thing
 - Meeting on April 29th
 - Poll to parents coming soon
 - How do you get to school
 - What are currently barriers to walking
 - What are problem areas/zones on your route

- Sun Hang Do is coming to do some lessons with kids
- Basketball workshop
- Canada Day in May – May 15th
- Grade 5 Farewell – June 24th
- Waterslides
 - The cost for 90 kids is \$3032.00
 - At the last PAC meeting, school asked for \$2000
 - Cost per kid is \$11.50
- Playground Equipment
 - Would like to put in an ask for PAC to support getting more equipment for kids to use at recess and lunch
 - This will be in next year's budget

Fraser Liaison – Stephanie Pankratz

- They did not have a meeting so nothing to report

Financial Report - Caitlyn

- Gaming Account: \$7,783.08
- General Account: \$31,472.78
 - About \$9100 budgeted to go out between now and the end of the year
- Grade 5 Fundraising: \$1, 851.15
- Inflatables – we need a budget if we are going to do this
 - Looking at September 17th for the Meet The Teacher night
 - Cost will be around \$1100.00

Fundraising – Cora/Stephanie

- Purdy's: \$609.53
 - Was delivered yesterday so will get it ready to go out
- Neufeld's: May 15th
- Grade 5 Fundraiser: April 25th
- Popcorn Day: May 7th
- Fun Fair: May 30th
- Santa Claus Breakfast – still in conversation

Hot Lunch – Natasha

- Reminder that came from Karen on the weekend was very helpful
- April 16th – White Spot
 - Made just over \$800
- May 14th – Booster Juice and Panago
- June 19th (Sports Day) – Dominoes

Fun Fair – Stephanie

- Have spent approximately \$7300

- With sponsorship its around \$5700
- Estimate to sell 400 wristbands at \$15
 - This will cover all the costs so far
- Means all the other things are profit
- Have some Fraser WEB students coming to help out
 - Will reach out to Yale to see if some kids can help out from there as well
- Christine and Suzi will get the pictures of teachers for the teacher treasure hunt

Pending Approvals

- Grade 5 Farewell/Waterslides - \$2000
- Farewell - \$500
- Inflatables for September Carnival - \$1000
- Year End Gifts (teachers and administrators) - \$1000
- Constitution updates for approvals

Voting

- Constitution / Bylaws Amendments
 - Change #1: quorum is changed from 9 members to 7 members
 - Passed
 - Change #2: Executive Meetings held prior to general meeting may be in person, by video call or group text
 - Passed
 - Change #3: Expenditures requiring approval of two members changes from \$100 - \$200 to \$100 - \$500
 - Passed
 - Change # 4: Expenditures over \$500 require approval from council at a general meeting
 - Passed
 - Change # 5: Two people must be present when handling cash (one executive and one representative/any member
 - Passed
- Grade 5 Farewell / waterslides - \$2000
 - Passed
- Farewell (Ice cream party and decorations) - \$500
 - Passed
- Inflatable for September Carnival - \$1200
 - Passed
- Year End Staff Gifts - \$1000
 - Passed
- Book Fair (books for kids) - \$100
 - Passed

Other

- **Square**

- Are we doing this for the Fun Fair
- Dave did call the BCCPAC and they said there are no issues with the CRA
- PAC still doesn't feel comfortable getting a PAC Square
- **New Treasurer Needed**
 - Caitlyn is moving to Chilliwack so we will need a new treasurer
 - Commitment is around 30 – 60 minutes a month

Meeting Adjourned: 7:12pm

Next PAC Meeting is May 13 at 6:00pm